ENT 484 registration is by Department of Management & Entrepreneurship approval only.

ENT 484 is a 3-credit upper division entrepreneurship elective, and you will receive a grade for the course. You must meet the following requirements to be eligible for course credit:

- Enrolled as a Business Entrepreneurship or Management major; Entrepreneurship and Innovation Certificate; or Small Business and Entrepreneurship Certificate
- Must have completed at least two management or entrepreneurship courses offered by the Dept. of MGT & ENT prior to beginning the internship experience.
- Have a minimum of 45 credit hours.
- Internship must be in an entrepreneurship-related area, that is, it must involve responsibilities to be performed or skills to be gained that will later be used by you in opening your own business.
- Complete a minimum of 120 hours during your internship.
- You must meet with the internship coordinator, Professor Luiz Mesquita (mesquita@asu.edu) to discuss the internship and to receive authorization to register for the course BEFORE starting the internship. If your internship begins after the start of the semester, you may be able to begin your internship and enroll for the current or following semester. Please see the internship coordinator for more information.
- You cannot earn internship credit for time already completed or ongoing jobs/internships already in progress.
- You may not have any relation to your internship supervisor or to the organization’s owner.

Application Process:

Please submit all materials (#1-5 below) by email to Nicole Nelson (nicole.nelson1@asu.edu)

1. Complete Application form (see form below)
2. Submit a copy of your unofficial transcript.
3. Provide a recommendation form from a MGT & ENT professor (form available online). They can email the form directly to nicole.nelson1@asu.edu or drop it off to BA 318C.
4. Complete Section 1 of your Final Paper Requirements (available online) and submit by email.
5. Provide an Internship Agreement Letter (on company letterhead). This letter must include:
   - their agreement to accept you as an intern,
   - the duties you will perform,
   - expected learning outcomes,
   - work schedule (min. 10 hrs/week for 12 weeks or 120 hours total) including start and end date, and
   - their agreement to complete a final performance evaluation
6. Schedule a meeting with the Entrepreneurship Internship Coordinator, Professor Luiz Mesquita mesquita@asu.edu PRIOR to beginning your internship.

Note: At the discretion of the course instructor, late registration after the beginning of the semester is possible under certain unforeseen circumstances. These will be handled on a case by case basis with the instructor. However, in any case, hours worked prior to the date of late registration in a semester cannot be used as part of work hour requirements for that semester.

1 Important Reminder: while it is expected your work flow will be steady, at the suggested hour / week rate, do report in your application if you expect the work flow will not follow this steady flow, and what the nature of the work is.