

Applying to the MHSM Program

Once you have submitted your online application, please email Stacey Long-Genovese at Stacey.long@asu.edu so your application can be tracked internally.

Web-based Application (<http://asu.edu/gradapp>)

The web-based application collects the majority of information required by the Division of Graduate Studies, as well as the supplemental information needed by the specific W. P. Carey School of Business program to which you are applying (MHSM)

Sections include:

- Personal Information
- Undergraduate Degree(s) and School(s)
- Test Scores and GPA
- Arizona Residency Classification
- W. P. Carey MHSM Program Choice- Evening or Evening Accelerated
- Select the term for which you are applying- **SUMMER 2008**
 - - if unsure, please contact Stacey.long@asu.edu
- Resume & employment history
- W. P. Carey Supplemental Materials
- Application Fee

Required Essays

Your required essays must be submitted using the web-based application. Visit <http://wpcarey.asu.edu/shmp/upload/Essay-Requirements-4.pdf> to learn more about current essay questions.

Essays must be uploaded in a file formatted as Text (*.txt), Rich Text (*.rtf), or Microsoft Word (*.doc). Responses should be limited to 700 words per essay (approximately two (2) double-spaced pages per essay).

Test Score Reporting

A test score from the GMAT (GRE, MCAT, DAT & PCAT also accepted) taken no more than five years prior to the application.

- Licensed physicians with an M.D. or D.O. degree from a medical school accredited by the U.S. are not required to provide a test score.
- Applicants who hold a PhD in which they have had one or more graduate courses in statistics, mathematics, accounting, or finance are also not required to provide a test score.

Arrangements to schedule an exam should be made directly with a testing center, and request that your scores be submitted to Arizona State University. GMAT test information, including school codes, may be found at <http://wpcarey.asu.edu/mba/eve/adms-gmat.cfm>.

For applicants who retake the GMAT, the W. P. Carey will only consider the highest score and does not average scores.

English Proficiency

The School of Health Management and Policy requires a iBT TOEFL test score for all international students where English is not the primary language. A score of 100 or above is recommended.

Items Mailed

Immediately upon final submission of your web-based application, you will see your Document Reference Number displayed. We ask that you include this reference number on all supplemental application items. This number will assist in the "matching" of your application materials.

The following items should be forwarded to the Division of Graduate Studies in a **single and complete** mailing (with your Document Reference Number on each of the items).

- Cover Sheet

Include in the mailing packet a cover sheet confirming the exact name used during completion of your web-based application, the W. P. Carey MHSMP program to which you are applying, and your date of birth (month/day only). This information is used for authentication and matching purposes only.

- Two (2) Letters of Recommendation

You should secure two letters of recommendation on company letterhead from your references, and forward them unopened in the original, sealed envelopes as part of your supplemental application materials mailing. The School of Health Management and Policy does not provide a standardized recommendation form.

- Official Transcript(s)

One (1) unopened official transcript for each college or university attended must be submitted in sealed envelopes directly from the college or university. If you have more than one degree, make sure you request an official transcript from the school from which you received your four-year bachelor's degree. International transcripts not written in English must be translated and submitted along with original transcripts.

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Submit Supplemental Materials To:

Division of Graduate Studies, Admissions
Arizona State University
Administration B-Wing, Suite 170

P.O. Box 871003
Tempe, AZ 85287-1003

Phone: 480-965-6113
E-mail: grad-g@asu.edu
<http://www.asu.edu/graduate>

Application Deadlines- Program begins in June of every year, be sure to select Summer 2008 on your application to be considered for the entering 2008 class.

- **December 3,2007-** to be considered in the first round of application reviews (recommended)
- **Rolling deadline: from December 4, 2007 until April 15, 2007**
 - - to be considered for additional application reviews
- **Note:** To be considered for the first round of financial aid, applications should be complete by February 1

Applications must be submitted on-line at <http://asu.edu/gradapp> and select the option for Master in Health Sector Management (MHSM). There is an application fee of \$65 for domestic applicants, \$85 for international applicants.

If you experience problems with the online application, please contact: Division of Graduate Studies, general office number, 480-965-6113